

TRANSNATIONAL PROJECT MEETING IN JASSY (ROMANIA)
21th- 23th of November 2016

THE MEETING AGENDA

| Sunday, 20th of November – Arrival of participants, accommodation | |
|---|--|
| Monday, 21st of November - <u>Work Session 1</u> | |
| 9:00–12:30 | 1. Welcome to The Economic Technological High School of Tourism 2. Getting-to-know activities. 3. The roles and tasks of each institution in this partnership. 4. Partnership and Cooperation Agreement. 5. Job description of each member of the team. 6. Discussing the results planned for the project. |
| 12:30-13:30 | Lunch break |
| 13:30-17:00 | 7. Criteria for the selection of students. 8. Implementing the plan of the activities (Google calendar). 9. Discussion on how to involve students more, how to make them get to know each other better (creating a Facebook group with all the students and teachers of the project, for example) 10. Dates for short-term exchanges of groups of pupils. |
| 18:00 | Dinner |
| Tuesday, 22nd of November - <u>Work Session 2</u> | |
| 9:00–12:00 | 1. An agreement on the cost estimated for each meeting (estimating the costs of meeting activities, pocket money for students, museums, trips, the hosting family has to provide 3 meals to the guest student and of course the accommodation. If they go on a 1-day trip, the student must be provided with pack). 2. Other important budget issues. 3. How to better prepare the short term students' exchanges (special features of each individual country, weather, food, expectations). 4. Discussion on the preliminary plan for the 5-day visit in Hungary in February. 5. "Festival of Cultures" – ideas. |
| 12:00-13:00 | Lunch break |
| 13:00-19:00 | 6. Research trip to Some Museums where Romania will organize a short term exchange with students. |
| 19:00 | Dinner |

| Wednesday, 23rd of November - <u>Work Session 3</u> | |
|--|---|
| 9:00–12:30 | <p>1. Monitoring progress: measurement and analysis of finished or in progress activities in order to insure their quality (with the help of self-assessment questionnaires for students and teachers participating in the project; these documents will help us assess our work and will provide us with useful information concerning our project’s aims and objectives)</p> <p>2. Discussing the evaluation and dissemination tools (writing articles, placing photos, impressions on the project website in English, writing press releases to the local mass media – newspapers, radio, webpages, an agreement to equally contribute to the project website and keep the project participants up-to-date with tasks and activities).</p> |
| 12:30-13:30 | Lunch break |
| 13:30-17:00 | <p>3. Mobility Tool, Europass, documents/certificates proving mobilities.</p> <p>4. Logo issues http://ec.europa.eu/dgs/education_culture/promotional_en.htm</p> <p>5. Evaluation Surveys.</p> |
| 18:00 | Dinner |
| Thursday, 24th of November – Departure of participants | |